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 www.wombatsplayschool.org  
 ABN: 29 766 575 003

# 2025 ENROLMENT EXPRESSION OF INTEREST APPLICATION FORM

**Date:** .....

Child's Given Names: .....

Child's Surname Name: .....

Gender: Female  Male

Date of Birth: ..... / ..... / ..... Age at next birthday: .....

Primary Language spoken: .....

Address: .....

Suburb: ..... State: ..... Postcode: .....

Our Playschool operating times are 9.15am-1.45pm daily Monday - Friday

Please number in order of preference from 1 – 3 the sessions that you wish for your child to attend Wombats Playschool during 2025.

Blue Group: Monday & Wednesday	
Red Group: Tuesday & Thursday	
Green Group: Friday only	

- In addition to the Blue Group or Red Group, my child would be interested in also enrolling in the Green Group (Friday sessions) if available: Yes  No
- We are a returning family to Wombats Playschool Yes  No
- We heard about Wombats through friends  Website  Social Media  Other

**Parent/Guardian # 1**

Name: .....

Relationship to child:.....

Mobile: .....

Occupation: .....

**Parent/Guardian # 2**

Name:.....

Relationship to child:.....

Mobile:.....

Occupation:.....

Email:.....

Siblings:

Name:	DOB
Name:	DOB
Name:	DOB
Name:	DOB

I would like to know how to join the Wombats Parents Committee for 2025: Yes  No

I have paid the \$200 Enrolment Administration Application Fee: Yes  Date Paid: \_\_\_\_\_

I have read & accept the attached conditions of enrolment: Yes  No

Signature: \_\_\_\_\_

**Please email a copy of your \$200 application/admin fee receipt and this page only to: [membership@wombatsplayschool.org](mailto:membership@wombatsplayschool.org)**

**This page is to be kept by yourself and does not need to be emailed with your child's application.**

## **2025 Enrolment - Expression of Interest Application Payment Details**

Thank you for your expression of interest to enrol your child at Wombats Playschool. Applications will be processed from July 1st 2024 onward.

To continue with your child's enrolment, a \$200.00 Application/Administration Fee is to be paid in full at the time you submit your Expression of Interest Application form.

**Payment method: Electronic Funds Transfer to the Wombats Playschool Inc account:**

**BSB: 032 778**

**Account#: 222 524**

**Reference: Your Child's Name**

**Amount: \$200.00**

**Please Note:** This payment is a **non-refundable** 'Enrolment Administration Application' fee. It is **NOT a Deposit**.

Invoices for the deposit payment will be emailed in November. The deposit amount will equate to one fortnight of full fees.

### **Conditions of enrolment:**

- Enrolment Applications will be processed once the \$200.00 (Enrolment Application/Administration Fee) has been paid in full. The Application Fee covers enrolment processing costs and includes a hat for your child - printed with our Wombats logo to be collected at your child's orientation session.
- Payment of the Administration Fee does not guarantee an offer of a place at Wombats Playschool, as we have limited places. The Administration Fee will only be refunded if all our positions are full and we are unable to offer your child a position in 2025. The Administration fee will not be refunded if you decline the position offered, or withdraw from the program once accepting a position.
- Offers of placement for 2025 will be emailed to Parent/Guardian #1 by August 1<sup>st</sup>
- By accepting the position offered, you agree to setting up direct debit payments to cover weekly fees, and you understand that outstanding fees will jeopardise your child's position at Wombats Playschool.
- Deposit payments must be paid by the due date or the position will be offered to another family.
- The Deposit amount equates to 2 weeks of full fees (Red & Blue Groups \$280.00 & Green Group \$140.00). The deposit secures your child's position for the full year of 2025 & is held for the duration of your child's attendance at Wombats. If your fees fall into arrears, the outstanding amount will be deducted from your deposit. Providing your fees are kept up to date during 2025, your full deposit will be deducted from term 4 fees.
- If you choose to withdraw your child from our program after being offered a position, 4 weeks noticed in writing needs to be given to receive a refund of your deposit.
- Once you have been offered a position and we have received your deposit, you will be emailed details regarding dates for our 'Meet & Greet' - Parent Information Sessions. You will also receive an email with a link to our '**online**' enrolment forms through Smart Central.
- Your online enrolment will be linked to your MyGov account in order to be assessed for eligibility to claim Child Care Subsidy for your Child's Wombats sessions.
- If eligible to claim the Child Care Subsidy: Both Parent #1 and your child will need to be registered through MyGov & hold a CRN. <https://www.education.gov.au/child-care-package-families>
- **Your child needs to be 3 years of age by 30 April 2025 to enrol into our Wombats Playschool Program for 2025. Children who have not turned 3 when Wombats starts in February 2025 will need to be accompanied by a Parent/Carer at each session until their child's 3<sup>rd</sup> birthday.**
- **Children need to be toilet trained and out of nappies before starting Wombats Playschool. If your child is not fully toilet trained when Wombats starts in 2025, a parent/carers must stay at each session until your child is fully toilet trained.**

If you need to change your contact details, withdraw your enrolment application, or need any further information regarding your child's enrolment, please contact our Office Manager Sue French via email [membership@wombatsplayschool.org](mailto:membership@wombatsplayschool.org)

Thank you! Wombats Playschool Inc