



PO Box 4254 Hawker ACT 2614
 Macadam Street Page ACT 2614
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 www.wombatsplayschool.org
 ABN: 29 766 575 003

2023 ENROLMENT

EXPRESSION OF INTEREST APPLICATION FORM

Date:

Child's Given Names:

Child's Surname Name:

Gender: Female Male

Date of Birth: / / Age at next birthday:

Primary Language spoken:

Address:

Suburb: State: Postcode:

Our Playschool operating times are 9.15am-1.45pm daily Monday - Friday

Please number in order of preference from 1 – 3 the sessions that you wish for your child to attend Wombats Playschool during 2023.

Blue Group: Monday & Wednesday	
Red Group: Tuesday & Thursday	
Green Group: Friday only	

In addition to the Blue Group or Red Group, I would be interested in also enrolling in the Green Group (Friday sessions) if available: Yes No

Parent/Guardian # 1

Name:

Relationship to child:.....

Mobile:

Occupation:

Parent/Guardian # 2

Name:.....

Relationship to child:.....

Mobile:.....

Occupation:.....

Email:.....

Siblings:

Name:	DOB
Name:	DOB
Name:	DOB
Name:	DOB

I have read and accept the attached conditions of enrolment: Yes No

Please email a copy of your \$200 application/admin fee receipt and this page only to: membership@wombatsplayschool.org

This page is to be kept by yourself and does not need to be emailed with your child's application.

2023 Enrolment - Expression of Interest Application Payment Details

Thank you for your expression of interest to enrol your child at Wombats Playschool. Applications will be processed from July 1st 2022 onward.

To continue with your child's enrolment, a \$200.00 Application/Administration Fee is to be paid in full at the time you submit your Expression of Interest Application forms.

Payment method: Electronic Funds Transfer to the Wombats Playschool Inc account:

BSB: 032 778

Account#: 222 524

Reference: Your Child's Name

Amount: \$200.00

Conditions of enrolment:

- Application forms will be processed once the \$200.00 Application/Administration Fee has been paid in full. The Application Fee covers your child's enrolment processing costs and ongoing administration costs throughout the year. It also includes a hat for your child printed with our Wombats logo to be collected at our Parent Information Session (held Nov/Dec – date to be confirmed).
- Payment of the Administration Fee does not guarantee an offer of a place at Wombats Playschool, as we have limited places. The Administration Fee will only be refunded if all our positions are full and we are unable to offer your child a position in 2023. The Administration fee will not be refunded if you decline the position offered, or withdraw from the program once accepting a position.
- Offers of placement for 2023 will be emailed to Parent/Guardian #1 by August 1st along with an invoice for your child's 'Position Acceptance & Holding Deposit' to be paid within 30 days.
- By accepting the position offered, you agree to make fee payments by the due date each term, and you understand that outstanding fees will jeopardise your child's position at Wombats Playschool.
- If we have not received the deposit payment by the due date the position will be offered to another family.
- The Deposit amount equates to 4 weeks of full fees (Red & Blue Groups: \$520.00, Green Group: \$260.00). The deposit secures your child's position for the full year of 2023 & is held for the durations of your child's attendance at Wombats. If your fees fall into arrears, the outstanding amount will be deducted from your deposit. If your fees are kept up to date during 2023, your full deposit will be deducted from terms 3 & 4 fees.
- If you choose to withdraw your child from our program after being offered a position, 4 weeks noticed in writing needs to be given in order to receive a refund of your deposit.
- Once you've been offered a position and we've received your deposit, you'll be emailed details regarding dates for our Parent Information Sessions. You'll also receive an email with a link to our '**online**' enrolment forms through Smart Central.
- Your online enrolment will be linked to your MyGov account in order to be assessed for eligibility to claim Child Care Subsidy for your Child's Wombats sessions.
- If eligible to claim the Child Care Subsidy: Both Parent #1 and your child will need to be registered through MyGov & hold a CRN. <https://www.education.gov.au/child-care-package-families>
- **Your child needs to be 3 years of age by 30 April 2023 to enrol into our Wombats Playschool Program for 2023. Children who have not turned 3 when Wombats starts in February 2023 will need to be accompanied by a Parent/Carer at each session until their child's 3rd birthday.**
- **Children need to be toilet trained and out of nappies before starting Wombats Playschool. If a child is not fully toilet trained when Wombats starts in 2023, a parent/carers must stay at each session until the child is fully toilet trained.**

If you need to change your contact details, withdraw your enrolment application or need any further information regarding your child's enrolment, please contact our Office Manager Sue French via email membership@wombatsplayschool.org

Thank you,
Wombats Playschool Inc